



Adventures in Engineering Field Trip Reservation Form

CONTACT INFORMATION

Person Making Reservation: _____

School / Organization Name: _____

Address: _____

Phone: _____ Contact Email: _____

Lead Point of Contact for Trip (should be attending the field trip): _____

Cell Phone (only for emergencies): _____

BASIC INFORMATION

Choice of Dates: 1st: _____ 2nd: _____ 3rd: _____

Ticket Type: Adventures in Engineering Field Trip (4 Hours).....\$14.50

Extended Day (4+ Hours).....\$17.00

Total Number of Children: _____ Grade Level(s): _____

Total Number of Adults (Employees, Staff, and Chaperones): _____

Arrival Time: _____ Departure Time: _____

We are arriving by: Bus Car SunRail Other: _____

Garage parking is offered for groups arriving by car on a first come, first served basis. Parking is \$5.00 per vehicle.

We have chaperones that will be using their OSC membership: Yes No

Chaperones with a valid Orlando Science Center membership may apply their membership towards field trip admission. A copy of the membership card and photo ID will need to be presented during field trip check-in.

Our group requires special accommodations: Yes No

PROGRAM OFFERINGS

- Engineering Lab
- Lunch Time
- Exhibit(s)

BASIC INFORMATION

Lunch: We will bring our own lunch.
 We would like to purchase lunch.
Orders must be received two weeks prior to your field trip date.

Location: Club House (Indoor, cafeteria-style area)
 Park (Outdoor, picnic-style area)

A 20% non-refundable deposit or \$50 (whichever is greater) is required to book a school field trip. The deposit must be received by Orlando Science Center's Reservation Department within two weeks of booking. If you are booking a trip within two weeks, the deposit is due at time of booking. A cancellation fee equal to the non-refundable deposit amount will be applied to all groups requesting cancellation after the field trip confirmation has been sent by the Orlando Science Center. All cancellations made two weeks or more from the scheduled field trip date will receive a refund of collected monies minus the cancellation fee. No-shows and cancellations made less than two weeks prior to the field trip date will forfeit their refund.

Please email this form to classes@osc.org or fax to 407.514.2067.

Your reservation is not complete until you receive an email confirmation.

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ADDENDUM TO OSC FIELD TRIPS

We are glad to host your group at Orlando Science Center (OSC)! Our field trip experience will be slightly modified to ensure the safety of our guests and staff. The changes you can expect are as follows:

- You will have the choice of arrival times per 60 guests: 9:30 a.m., 10:00 a.m. or 10:30 a.m. If your group has more than 60 guests, please be aware that you will be asked to stagger your arrival times or book over multiple days.
- Your group will need to remain on the bus or in the vehicle until your scheduled arrival time.
- Your group must enter OSC at Entrance A off of Camden Road. If your group plans to park in the garage, please notify Reservations at least one week prior to your field trip.
- Your group must be divided into smaller pods of 10 or less prior to entering the museum. One chaperone must be included in each pod of 10. Your group will not be permitted to enter the museum if you do not have enough chaperones to have one adult with each group of 9 students.
- You will have a scheduled lunch time of 30 minutes with additional time added for hygiene and transition.
- Late arrivals may miss components of their field trip and may be asked to remain outside of the museum until their next scheduled activity can begin.
- Students will be asked to work in groups of up to 4 students in their discovery lab.

As we have new guidelines to ensure safe behavioral practices and social distancing, we would like to confirm that the following will be in place during your scheduled trip.

OSC Staff will be implementing these additional procedures:

- Daily wellness checks for OSC Staff
- Cleaning and disinfecting frequently touched objects and surfaces
- Face coverings will be worn by all OSC Staff
- OSC Staff will frequently clean and disinfect their hands throughout the event

Your organization will need to ensure the following additional measures:

- Pods will not be permitted to co-mingle with other pods from your group and will need to remain socially distant from other pods, groups, and other guests.
- All guests in your group will need to wear face coverings for the duration of their time at OSC. Based on guidance from health authorities, neck gaiters, open-chin triangle bandanas, and face coverings containing valves, holes, mesh, lace or sheer material of any kind are not considered acceptable face coverings and are therefore prohibited. Face coverings must:
 - Fully cover the nose and mouth
 - Fit snugly but comfortably against the sides of the face
 - Be secured with ties, ear loops or headbands
- Upon arrival, temperature screenings will be conducted. During the temperature screening each member of your party will be asked if they are experiencing any of the following symptoms; fever, coughing, sneezing, rashes, upset stomach, headache, vomiting, diarrhea. They will also be asked if they have been in contact with anyone confirmed with COVID-19 in the past 14 days. If an individual from your group does not pass the temperature screening, the entire party will not be permitted to enter the museum. We encourage you to monitor your group prior to arrival.



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Even with these additional measures, an inherent risk of exposure to COVID-19 exists in any public place where people are present. COVID-19 is an extremely contagious disease that can lead to severe illness and death. According to the CDC, senior citizens and visitors with underlying medical conditions are especially vulnerable. By participating in Orlando Science Center activities, participants voluntarily assume all risks related to exposure to COVID-19. We cannot guarantee that individuals will not be exposed during your visit. OSC and program participants indemnify each other for any and all risks or claims arising from COVID-19 contagion. We appreciate your cooperation during this unprecedented time.

Should for some reason these expectations not be demonstrated by your group, OSC has the right to refuse service and terminate the trip. We will contact the lead organizer to address the situation before making the determination to terminate the visit.