

Orlando Science Center Expectations and Guidelines

OSC has implemented a Code of Conduct to help ensure your group will have an enjoyable experience while visiting. We ask students, teachers, and chaperones to adhere to the Code of Conduct throughout their visit to Orlando Science Center.

Student Expectations and Guidelines:

- Be respectful to each other and other Orlando Science Center guests during your visit.
- Use walking feet in the exhibit halls and when traveling from one location to the next.
- Use indoor voices inside the building.
- Stay with assigned teacher or chaperone and use the buddy system while on Science Center property.
- When participating in a Discovery Lab, listen to the Educator and follow instructions. Please use all materials correctly and be sure to follow safety procedures.
- Respect the exhibits, displays, and the animals.
- Take turns on exhibits so other children and guests may enjoy the same experience.
- Backpacks are not permitted inside Orlando Science Center. Backpacks may be left at school or placed on the school's designated lunch cart.
- The use of electronic devices such as games or cell phones is highly discouraged. We suggest leaving these items at school. Orlando Science Center is not responsible for lost or stolen items.

Teacher/Chaperone Expectations and Guidelines:

- Implement the Code of Conduct while on Science Center property.
- Reiterate the expectations and guidelines before and during your visit.
- Know how many children you are responsible for and keep the group together at all times.
- Ensure students are utilizing the buddy system while on Science Center property and are with or near their chaperones at all times.
- Assist students in the discovery lab, shows, and exhibits to ensure students are following safety procedures.
- Follow the schedule provided for your guided group experience. If you have a question regarding the schedule, ask a field trip staff member in a purple shirt.
- For special programming (i.e. films, observatory, hive, etc.) the teachers and/or chaperones are responsible for ensuring that their group arrives on time. For the safety of groups and our staff, late arrivals cannot be admitted into shows.



Corrective Action Plan:

Step 1: If a group is observed not adhering to the Code of Conduct, a staff member will approach the Lead Teacher or Chaperone and ask for their assistance in correcting the undesirable behavior(s).

Step 2: If the behavior(s) continue, a member of Education Management will contact the Principal/Operator and ask for their assistance to correct the undesired behavior(s).

Step 3: If the behavior(s) continues, a member of Education Management can terminate the visit at any time. Groups will not be reimbursed for any cancelation that was a result of violating the Code of Conduct agreement. Depending on the severity of the violation, groups may not be permitted to return to the Science Center in the future.

The Science Center takes the care and safety of our guests very seriously. We appreciate your support and wish you a memorable experience.

I have read Orlando Science Center's Code of Conduct. I understand that it is the responsibility of my teachers, staff, and/or chaperones to reinforce the expectations and guidelines therein. I acknowledge that I may be contacted about my group if they are not adhering to these policies and understand that this could lead to the Field Trip being terminated. If my group is asked to leave, I understand we will not receive a refund of monies collected.

School/Organization

Principal/Operator (Print)

Principal/Operator (Signature)

Date