

## Orlando Science Center

# Early Childhood Music/ Art Intern

**Department:** Visitor Experience – Early Childhood

Reports to: Early Childhood Specialist

**Time Commitment:** minimum 2 months – maximum 6 months,

**Hours:** Flexible hours, 8 – 15 hours a week

#### **Summary of Position:**

Work with existing programs and developing new programs and activities for children seven years of age and younger in the area of art or music. Writing the curriculum for programs, identifying standards met for young children, explaining the importance of art and music for children, planning supplies, interacting with guests and assisting with other programs and duties as needed.

#### **Qualifications:**

Experience working with children
Experience with arts and crafts or musical instruments/voice
Excellent written and verbal communication
Ability to work well with others
Willingness to learn

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Positive attitude

#### Responsibilities:

Creating new, age appropriate programming for children in the area of art or music.

Write up new programs in programming format.

Organizing and planning needs for new programming.

Conduct live programming with guests.

Engaging guests in pre-existing and new programing.

Reporting any broken, limited or missing supplies to Early Childhood Specialist.

Assist with any special events or week of celebrations.

Assist other departments as needed.

Other duties as assigned.



### Requirements:

18 years of age or older, preferably Early Childhood, Education, Music or Art majors Attend orientation.

Pass Criminal background check and fingerprinting.

Ability to work on own.

Personal Initiative.

Self-motivated to seek out task and projects.

Flexible.

Report promptly to work on days scheduled.

Inform staff supervisor directly if unable to attend or if late.

Must be able to stand for long periods of time.

Ability to get messy if project or assignment requires.

Ability to lift 50lbs.

## Skills will Acquire:

Working and communicating with staff and volunteers of all ages and background.

Meeting and interacting with guests from all over the world.

Opportunity to teach art or music in an informal environment.

Writing curriculum in different formats.

Ability to try out new ideas on a large testing pool.

A chance to meet men and women from the Orlando community from many organizations.

Can provide References.