

# **Employment Application**

Position(s) Applied for:	
Date of Application:	

### Instructions:

- Please ensure that all the questions on the application are completed.
- A resume cannot be substituted for a completed application.
- If you wish to provide additional information, you may attach a resume

**Equal Opportunity Employer**: In adherence with state and federal laws which prohibit discrimination, we consider applicants without regard to race, color, religion, sex, national origin, age, or any other protected classification

### **Please Print**

PERSONAL INFORMATION					
Last Name:	First Name:		Middle N	ame:	
Address:					
Day Telephone Number:		Cell Phone Numbe	er:		
E-mail Address:					
Have you ever filed an application at the Orlando Science Center?  If Yes, Please provide the date of application		ation _	Yes	No	
Have you ever been employed by the Orlando Science Center?  If Yes, please provide the dates of employment		ment _	Yes	No	
If you are under 18 years of age, can you provide required proof of your eligibility to work?			Yes	No	

EMPLOYMENT HISTORY			
Describe your work experience. Start with your current	or most recent position. Include military service and		
volunteer activities.			
Are you currently employed?	☐ No		
May we contact your present employer?	□ No		
Are you available to work	Time		
Can you travel if the job requires it?	□ No		
What is the earliest date you are available to start?			
1. Employer:	2. Employer:		
Address:	Address:		
Job Title:	Job Title:		
Supervisor's Name and telephone number:	Supervisor's Name and telephone number:		
Dates employed:	Dates employed:		
From / / To / /	From / / To / /		
Hourly Rate / Annual Salary:	Hourly Rate / Annual Salary:		
Starting: \$ Ending: \$	Starting: \$ Ending: \$		
Duties Performed:	Duties Performed:		
Reason for leaving:	Reason for leaving:		
	Treasen ier ieu mig.		
3. Employer:	4. Employer:		
Address:	Address:		
Job Title:	Job Title:		
Supervisor's Name and telephone number:	Supervisor's Name and telephone number:		
Dates employed:	Dates employed:		
From / / To / /	From / / To / /		
Hourly Rate / Annual Salary:	Hourly Rate / Annual Salary:		
Starting: \$ Ending: \$	Starting: \$ Ending: \$		
Duties Performed:	Duties Performed:		
Reason for leaving:	Reason for leaving:		
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If you need additional space, please continue on a separate sheet of paper.

EDUCATION				
School	Name & Location of School	Years Completed	Diploma/ Degree	Graduate
Elementary School				
High School				
Junior/ Community Colleges				
College and/or University				
Graduate and/or Professional				
Other Ed. Voc. Tech Schools				
ADDITIONAL INFORMATION				
Other Qualifications Summarize special job-related skills and qualifications. These can include, but are not limited to languages spoken fluently, equipment/ machinery licenses held, specialized training and extra-curricular activities.				

# Associations List any professional, trade or civic activities and/or offices you have held. You may exclude activities and/or offices that would reveal gender, race, religion, national origin, age, and any other protected status under the Equal Opportunity Employment Act.

CRIMINAL HISTORY				
Have you ever been convicted of a crime, jail sentence or entered in a plea of nolo contendre (no contest)?  *If yes, you must provide details for each charge. Conviction will not necessarily disqualify an applicant from employment			Yes*	□ No
		_		
	ERENCES			
List three references who have knowledge of your w performance	ork ethic, work-related activ	vities	and/or scn	ool
Name	Title		Phor	ne Number
1.				
2.				
3.				
APPLICAN	NT AGREEMENT			
I certify that the information provided in this applicati	ion is true and complete.			
I authorize investigation of all statements contained in this application, the results of which may be used in the hiring decision.				
In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge				
I understand that if hired, it is my responsibility to show proof of citizenship or immigration status.				
I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature. This means that I may resign at any time and that the Orlando Science Center may discharge me at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless an authorized executive of this organization specifically acknowledges such change in writing.				
I understand, also, that I am required to abide by all rules and regulations of the employer				
Signature:	Date:			

Please submit all applications to 777 East Princeton Avenue, Orlando, FL 32803.



## **Equal Employment Opportunity Survey**

The Orlando Science Center is committed to providing equal employment opportunities for all prospective employees. In responding to this survey you will be helping us to assess our equal employment efforts as well as help us to comply with state and federal laws pertaining to Equal Employment Opportunities. Completion of this survey is **voluntary**. The information gathered will not be used to evaluate your application.

Name (optional):			
Position Applied for:			
Please check all	that apply to you:	Male	
A	merican Indian or Alaskan Native		
A	sian		
В	lack or African American		
Н	ispanic		
N	ative Hawaiian or other Pacific Island	ler	
W	/hite		
0	other (Please Specify)		